

**Local Agency Formation Commission
Of Modoc County
Regular Meeting**

Minutes of April 9, 2013

1. Call to Order:

Chairman Dederick called the meeting to order at 5:00 pm, in the City Council Chambers, Alturas City Hall. Commissioners Allan, Alves, Irvin, Neer, and Dederick were present. Commissioner Alternates Jerry Shea was also present.

Staff Present: John Benoit, Executive Officer and Stephanie Wellemeyer, Clerk

Pledge of Allegiance

2. Approval of Agenda

Commissioner Allan made the motion to approve the agenda as amended; seconded by Commissioner Irvin. In favor: Unanimous

3. Approval of Minutes for December 11, 2012 and February 12, 2013.

Commissioner Irvin made the motion to approve the minutes as corrected; seconded by Commissioner Neer. In favor: Unanimous.

4. Update relating to the provision of ambulance services in the Northwestern area of Lassen County and the Southwestern area of Modoc County.

Executive Officer Benoit states there are two people in the room that are more qualified to discuss this, but does report that the JPA idea fell apart because the fire district in Bieber didn't want to participate and it all unraveled from there. He was contacted by an individual from Adin who would like to come before the commission to discuss some ambulance options. Modoc Medical Center is planning on closing down the Adin Advance Life Support Service in July. They would like to empower the fire districts by providing training and equipment and incidentals. The fire districts would become the first responders and not the Adin ambulance service. Unfortunately, ambulance service is very expensive. They would like to provide Basic Life Support Service and hopefully train up to later provide something better than that. They sent notification to Nor Cal EMS to let them know that they wouldn't be providing the service anymore. It is unfortunate that it unraveled on the Lassen County side when we were asked to work on this by Brian Dahle originally. Any alternative is going to cost money, so some way this will have to be funded. It's not fair for the people that pay the tax in the district to provide ambulance outside of the district.

Commissioner Allan states he did a good job of encapsulating what Kevin Kramer stated. It would have taken all three of them to come together and have a special election to pass an assessment to support advanced life support. Once the Bieber people got cold feet it was more heart breaking for Adin and Lookout because they had no choice but to fold up. They will be given a 2008 ambulance which is still in good working order. There will be another ambulance as well for backup. Everyone is still open minded and receptive to other options.

Executive Officer Benoit states this working group is out of Adin and Lookout he presumes but is curious as to what is going on with Bieber and if they are still interested. Commissioner Allan thinks they are closer to Fall River and he thinks they will probably go that direction in his opinion.

5. Correspondence

Executive Officer Benoit reports Shasta LAFCo had sent him a letter giving him a deadline to submit comments. He submitted the letter that Commissioner Dederick signed. He also sent a separate letter that he found out the Commission never received. They were sent within the timeline, but were never distributed in the packet. Fortunately he has a friend that provided that letter to the Commissioners and the Executive Officer fought hard to not include Service Reviews which is illegal. If they don't comply with the law they will face the consequences. An attorney from Fall River has already threatened a lawsuit if they don't start doing these things legally. In reading the Shasta LAFCo Executive Officer's letter, she really needs a class in composition because he was appalled by her writing. His letter did have some affect; as well as the one from Lassen. We just need to make sure they don't rescind their vote because that would put them in jeopardy. We need to make sure there is a certain standard kept not only on the Service Reviews, but the finances as well.

6. Public Comment

None.

7. Proposed Budget and work plan for fiscal year 2013-2014

- a. Receive Executive Officer's Report and conduct public hearing on the proposed 2013-2014 fiscal year budget.*
- b. Consider Resolution 2013-0002 adopting a proposed budget for Fiscal Year 2013-2014*

Chairman Dederick opens the public hearing at 5:28 p.m. Executive Officer Benoit reports a few things are happening right now. The City of Alturas is filling out applications for an annexing project and he is working on one for the Hot Springs Valley Water District. They are exchanging land within the district. He hasn't really had a lot of other annexations, but that could change with a phone call. Hopefully the City and the County will work on their general plans and we can provide extensive comments on those, but it may not happen this year. A lot of this is boiler plate, but it doesn't change much over the years as far as the budget items go. As appropriate, we may have project oriented workshops when needed. The priorities are to finish up the Irrigation Districts, Pest Abatement Districts, Resource Conservation Districts and Community Service Districts. In the last five years we have completed most of the Municipal Service Reviews, but he would like to finish them up. Over the course of the year we may have some amendments.

Commissioner Neer clarifies that from 2000-2007 Executive Officer Benoit had stated that there hadn't been any Municipal Service Reviews done; and she informs the new Commissioners that during that time our Executive Officer was the same Executive Officer that is in Shasta now. Executive Officer Benoit states we have been doing what we can to apply with the rules. He then goes over the budget line items. Stipends are proposed to remain the same, as well as the liability insurance. Memberships are going up due to Calafco increases. He kept the printing the same, but decreased postage. Communications, Office Expenses, Legal Counsel, Executive Officer & Clerk costs, Publications, Transportation & Travel, and MSR/SOI updates are all the same as last year. However, he discusses the Calafco conference and that it is fairly close this year so it would be nice to increase the Transportation budget to send two Commissioners if we can. We have contingency funds so we can make that change later if needed. The total Services and Supplies budget is approximately the same as last year at \$74,158. The overall budget is at \$81,573.80 when we carry over contingency funds. He has kept the City and County shares similar to the previous years. This year it is budgeted at \$20,786.90.

Commissioner Alves asks when he expects to receive payment from the County for this year. He emailed a bill to both Auditor Darcy Locken and CAO Chester Robertson over the weekend. He's understandable of the County's fund shortages so is lenient on time of payment.

Commissioner Alternate Shea asks if we keep the \$2000 in Travel and someone else wants to attend the conference if the money will come from contingency. Correct, and he states how the workshops are really good to attend because you can meet a lot of good people and network. It is a very nice resort but is expensive, however you only need to stay a couple of nights. Chairman Dederick closes the public hearing at 5:51 p.m.

Commissioner Neer made the motion to approve Resolution 2013-0002 adopting the proposed budget for fiscal year 2013-2014; seconded by Commissioner Allan. In favor: Unanimous

8. Ratify Claims for Feb 2013 and Authorize Payment of Claims for March 2013.

a. Approve payment of expenses for February 2013 and March 2013 expenses.

Commissioner Dederick asks about the bill from John Kenny and asks what that was for. Executive Officer Benoit had questions about Joint Power Agreements, but he also split that bill with Lassen.

Commissioner Allan made the motion to approve payment of expenses for February 2013 and March 2013 expenses; seconded by Commissioner Alves. In favor: Unanimous

9. Executive Officer's Monthly Report

Hot Springs Valley WD application

Alturas City Annexation request

Schedule New Commissioner training for 4:00 p.m. on Tuesday June 11th, 2013

Agreement between Likely and Madeline Fire Depts

Executive Officer Benoit reports we have an application in from Hot Springs Valley Water District and we will process that at the next LAFCo meeting. He was kind of a stickler on the maps and you will see the packet when it comes in that most of it is maps. They didn't know what their boundaries were, but they do now.

The City of Alturas is preparing an annexation request and he will coordinate with their planner afterwards.

He would like to schedule a new commissioner training for 4:00 p.m. before the regular LAFCo meeting on June 11th. It's for new commissioners but he thinks everyone should attend because there have been some changes. The Commission concurs to that schedule.

Tomorrow he is meeting with Jack Hanson and Kathie Alves to meet with Likely Fire District to discuss emergency services into Madeline. The notion is that Likely would like to be compensated for going down there, which is reasonable. It would be an agreement between two agencies which won't require LAFCo approval but he thinks this really needs to happen.

Next meeting we have a few public hearings that will be on the agenda and he will try to get the Bieber people involved as well in regards to the ambulance issue.

10. Commissioner Reports – Discussion

Jennifer Andersen introduces herself as the City Planner.

No commissioner reports.

There being no further business to come before this Commission; Commissioner Allan made the motion to adjourn the meeting; seconded by Commissioner Neer. In favor: Unanimous

Meeting adjourned at 6:00 p.m.